

2026 Palliative Care Summit Travel Subsidies Eligibility and Application Guidelines

Purpose of the Travel Subsidy Program

This travel subsidy program is proudly funded by Lotterywest and administered by Palliative Care WA. Travel subsidies are available to support attendance at the 2026 Palliative Care Summit, *Innovation at the Heart of Care – AI and technology supporting compassion, dignity and connection in palliative care*. The subsidies are designed to assist representatives of eligible not-for-profit organisations from rural and regional Western Australia who may otherwise face financial barriers to attending the Summit in person.

Travel subsidies will be paid as a reimbursement following attendance at the Summit and submission of appropriate receipts and supporting documentation.

Eligibility criteria

To be eligible for a travel subsidy, applicants must:

- Be nominated by an eligible not-for-profit organisation
- Attend the Summit as a representative of that organisation
- Each eligible NFP may nominate a maximum of two (2) representatives for travel subsidiary consideration
- Attend the Summit in-person for the entirety of the event in Perth
- Demonstrate how attendance at the Summit will benefit their nominating organisation, community or region.

Additional information to consider

- Individuals cannot self-nominate
- Students, volunteers and community members may be nominated where they can demonstrate an ongoing connection to, or role within, the nominating organisation.

What the subsidy covers

Eligible expenses will only cover:

- Airfares, vehicle travel, train or bus fares
- Accommodation costs

Travel subsidy amount

- Successful applicants may claim reimbursement of eligible expenses up to a maximum of \$500 per person.
- The amount awarded may be less than the maximum available and will depend on demonstrated need, travel requirements and available funding. This is will payable only on provided evidence of flight and accommodation quotes.

- Applicants from the Kimberley, Gascoyne, Pilbara, Mid-West and Goldfields regions may be eligible for up to \$1000 in recognition of the higher travel costs associated with attending the Summit.
- Participants should be prepared to incur some out-of-pocket expenses for any additional costs associated with attendance.

Assessment criteria

Applicants will be assessed against:

- Geographical location and distance travelled – those with higher barriers due to greater distances will be prioritised.
- Potential benefit to the applicant's organisation, community or region for attending the Summit.
- Alignment with the objectives and themes of the Summit.

Application process

- Complete the 2026 Summit Travel Subsidy Application Form
- Ensure it is signed by the nominating organisation
- Email the completed application form to events@palliativecarewa.asn.au by the closing date.

Conditions of funding

Successful applicants agree to:

- Register and attend in-person for the Summit
- Use the subsidy only for approved attendance-related costs
- Notify Palliative Care WA as soon as possible if they are no longer able to attend.
- Provide receipts, invoices or other evidence of expenditure as requested.
- Repay any subsidy funds that have been provided for expenses that were not incurred or are no longer eligible.
- Acknowledge that Palliative Care WA reserves the right to determine eligibility and funding allocations. All decisions are final.

Key dates

- Applications Open: 12 August 2026
- Applications Close: 2 October 2026
- Applicants Notified: 23 October 2026